



Institutional Annual Report

Year: July 2022- June 2023

Chandpur Govt. Mohila College, Chandpur

Ministry of Education, Bangladesh

Secondary and Higher Education Division (SHED)

College Education Development Project (CEDP)



This Report is dedicated to our Late Honorable Vice-Principal



Prof. Abul Khair Khan (30.10.1964 - 25.06.2023)

Institutional Annual Report

Year: July 2022- June 2023

Prepared by:

Dr. Md. Mashud Hossain

Associate Professor and IDG Member-1

Md. Saidul Islam, Lecturer, Dept. of English

Supervised by:

Professor Md. Masudur Rahman

Principal and IDG Manager

College Education Development Project (CEDP)

Chandpur Govt. Mohila College, Chandpur

Abbreviations

AFP	Annual Financial Plan
APP	Annual Procurement Plan
CEDP	College Education Development Project
CGMC	Chandpur Govt. Mohila College
CPU	Central Procurement Unit
ICT	Information and Communication Technology
IDG	Institutional Development Goals
NAEM	National Academy for Education Management
MIS	Management Information System
MoE	Ministry of Education
OTM	Open Tender Method
PMU	Project Management Unit
RFQ	Request for Quotation
SHED	Secondary and Higher Education Division
TEC	Tender Evaluation Committee
TOC	Tender Opening Committee
WB	World Bank

Table of Contents

Sl.	Contents	Page
	Abbreviations	II
	Preface	V
	Acknowledgement	VI
	Chapter- 1: Executive Summary	01
	Chapter -2: Overview of the College (Institutional and Academic)	
2.0	Introduction	05
2.1	Governance and Teaching Structure	07
2.2	List of Departments and other Academic Programs	08
2.3	Key Academic Statistics	09
2.4	Infrastructure and Facility Profile of the College	10
	Chapter- 3: Highlights of the Year	
3.1	Key Achievement and Highlights of the Year of the College	11
3.2	Key Achievement and Highlights of the Department	29
3.3	Highlights of Student Activities of the Year	32
3.4	Key Achievements and Highlights of the Year of Institutional Development Grants (IDG)	33
	Chapter 4: Teacher Development	
4.1	Overview of Teaching Force of the College	39
4.2	Teacher Professional Development Programs	39
4.3	Highlights of Teacher Development Activities of the Year	41
	Chapter 5: Budget and Finance	
5.1	Summaries of Annual Budget and Expenditures (developmental and non-developmental)	42
5.2	Summary of Annual Revenues	42
5.3	Status of Annual Audits	42

Chapter 6: Concluding Remarks

6.1	Overall Assessment of Performance of the Last Year and Key Targets of the Next Year	43
6.2	Key Challenges and Risks for the College	45
6.3	Recommendations	46

Annex

1	Teacher List Details	47
2	Supporting Staff List details	48
3	Details of Allotment and Expenditure on Revenue Sector in 2022-2023, Non Govt. Fund	49
4	Details of IDG Expenditure for the Year of 2022-2023	50
5	Results (Output) Achieved by the IDG Sub-project	52
6	Acquisition of Equipment/ Materials	52
7	Profile of the last Government Audit	53
8	Photo Gallery	54

Preface

Chandpur Govt. Mohila College (CGMC) has been pioneering women education since its birth, 1964. It is the best women college in Chandpur and one of the best colleges in the country. The college has achieved a wonderful name and fame not only in academic sector but also in co-curricular activities. We have around 3500 students studying at present in our college at Higher Secondary and undergraduate level. The college affiliated with National University offers undergraduate courses on Bangla, English, History and Social Work. Knowledge is power, believing in the motto Chandpur Govt. Mohila College is spreading knowledge among the students and making them eligible for the competitive world.

Chandpur Govt. Mohila College gives supreme importance in celebrating and observing national occasions and programs to make its students culturally spirited and nationally proud. We usually observe Victory Day, Independence Day, Martyrs Day, Intellectuals day, National Mourning Day, Annual Cultural Week, Annual Sports, Science Fair & Olympiad, Debating, Study Tour, In-house Training, etc. with grave significance.

Chandpur Govt. Mohila College is absorbed not only in pioneering women education and culture but also in making people aware of different social and national issues. We hope Chandpur Govt. Mohila College will continue its beneficiary activities according to the demand of the nation.

Prof. Md. Masudur Rahman

Principal

Chandpur Govt. Mohila College, Chandpur.

Acknowledgements

We express our heartfelt gratitude to the Government of Bangladesh, Ministry of Education, World Bank, University Grant Commission and National University for their cooperation to have College Education Development Project implemented at our college.

We also express our deep sense of gratitude to Prof. Md. Masudur Rahman, IDG Manager and the Principal of Chandpur Govt. Mohila College, and Professor Abul Khair Khan, IDG Deputy Manager and Vice-Principal of Chandpur Govt. Mohila College for their sincere cooperation and guideline to complete the report.

We would like to express our special thanks of gratitude to Mohammed Enamul Haque, IDG Member, Mithu Rani Dey, IDG Accountant and Roksana Akter, IDG Computer Operator for their sincere support to have the report done.

We acknowledge with thanks the cooperation of Tahmina Ferdous, Head of the Department of Bangla; Md. Mutasim Billah, the Head of the Department of English; Mohammad Foyjur Rahman, Head of the Department of Social Work; and Mohammed Enamul Haque, Head of the Department of History for their resourceful information and required assistance.

We also offer special gratitude to all the team members of CEDP for their guidance on time.

Dr. Md. Mashud Hossain
Md. Saidul Islam

Chapter-1: Executive Summary

Introduction: This is the Institutional Annual Report for the year of July -2022 to June- 2023 of Chandpur Govt. Mohila College prepared to view the fund of College Education Development Project (CEDP) for IDGs. The report mainly highlights the progress and achievements of different activities for the period of July - 2022 to June - 2023. The report has been prepared based on the different activities, collected data and information.

Structure of the Report: The report is structured into six chapters and five annexes. These are (i) Executive Summary (ii) Overview of the College (Institutional and Academic) (iii) Highlights of the Year (iv) Teacher Development (v) Budget and Finance (2022-23) (vi) Concluding Remarks and annexes are (i) Teacher List Details (ii) Supporting Staff list Details (iii) Details of Allotment and Expenditure on Revenue Sector in 2022-2023 and Actual Income and Expenditure in 2022-2023 Fiscal Year (iv) Details of IDG Expenditure for the Year of 2022-2023 (v) Results (Output) Achieved by the IDP Sub-project (vi) Acquisition of Equipment/ Materials (vii) Profile of the last Government Audit (viii) Photo Gallery.

Chapter two is the overview of the college (Institutional and Academic): Chandpur govt. Mohila College was established by some renowned people of this town in the year 1964. This college is situated in the heart of a beautiful town named Chandpur which is famous for Hilsa fish. Our academic activities run with the purpose of modern objectives and goal of secondary and higher secondary level of education. Our objectives are to promote globally competent citizens who are not only skilled and employable but also morally upright and spiritually inspired. This college offers courses on higher secondary level from 1964 and honors' courses from 2006-2007 academic years. There are almost three thousand and five hundred females studying at the college at Higher Secondary and undergraduate level.

The vision of the college is creating a distinctive environment of excellence in education with humane values and social commitment. The missions are to develop knowledgeable citizens with multidisciplinary competencies; and to provide life skills needed to enjoy a successful career, home and society.

Total area of the land is 2 acres with one play ground. The Honors' subjects are Bangla, English, History and Social Work. Total sanction post are 35 (thirty five) and now working about 37 (forty) teachers. Our college directly runs under the direct supervision of Directorate of Higher and Secondary Education by

delegating power to the principal. There are 25 (twenty five) supporting staffs also working in this institution.

Total Number of Students is in Honors Courses by Subjects Bangla (420), English (442), History (368) and Social Work (441) in 2020. Passing Rate of the Hons' Student for the Year of 2019 are Bangla (91.76%), English (90.56%), History (97.06%), Social work (95.43%) and Degree (62.00%). In the year of 2022-2023 total student of the honours department are Bangla (346), English (364), History (305) and Social Work (480) and passing rate in honours 4th year final examination for year of 2022-2023 Bangla (72%), English (86%), History (66%), Social work (93%)

Infrastructure facilities of the college are Classroom (17), Students Hostel (2), Computer Lab (2), Science Lab (4), Auditorium (1), Library (5), Common Room (1), Teachers Room (1), Toilet Facilities (32), Internet Access Facilities, etc.

Chapter three is the highlights of the year: As per Annual Performance Agreement (APA) we have completed our academic and extra-curriculum activities. Some key achievements and highlights of the Year of the College are essay competition, art competition, ICT quiz competition, etc, on the national and international occasions. The students of our college won prizes at different cultural events at Upazilla, District and national level.

Chandpur Government Mohila College organized a number of programs last year. Some of the programs are as follows: Seminars and workshops, Celebration of Eid-e-Miladun-nani, Swarashati Puja, National Mourning Day, National Victory Day, Birth Anniversary of Bangabandhu Sheikh Mujibur Rahman and The National Children's Day, The Independent Day, Observation of Marty's Day and International Mother Language Day, Bangabandhu Book Corner, Observation of Historic 7th March 2023, , Annual Guardian Meeting, Poet Kazi Nazrul Islam birth day, World Autism Day, annual sport competition, annual cultural competition, etc.

Our college takes initiative to implement a subproject named institutional development grant under the umbrella of College Education Development Program (CEDP). The overall objectives of IDG sub project are to upgrade and modernize teaching and learning environment and to modernize the infrastructure of this college. Total IDG allotment for 2022-2023 was tk. 8,66,514/- and total expenditure was tk. 8,66,514/-.

Chapter four is the teacher development: Most of our teachers have received foundation training from NAEM after joining the service. Most of our young or junior teachers have received training on ICT related courses. They are able to use multimedia to conduct classes. We have arranged In House Training on 'Basic ICT & Office Management & Procedure' and workshops on NIS, Digital Content, etc. We also conducted an In House Training for the staffs of the college on service rules, misconduct and discipline.

Chapter five is the Budget and Finance (2022-23): Total allocation Tk. 3,74,80,200/- and total expenditure Tk. 3,74,80,200/- of the annual revenue budget. Total Income is tk. 19,172,492.55 from student tuition fees and total expenditure is tk. 10,291,783.84. From the IDG fund total allocation is tk. 8,66,514/- and total expenditure is tk. 8,66,514/-. We have made an internal audit committee with two members. They made internal audit at the four of our honors department as well as at the main office of the college. But, the last govt. audit was done in 2016-2017 to 2021-2022 fiscal year.

Chapter six is the concluding remarks: We have completed all the packages of IDGs expect a few packages which will be conducted by central procurement. Our college has procured books and furniture to enhance library facilities to the students. We also established modern class rooms, library, wash blocks, etc. We also established a modernized computer lab to serve the student's needs. We have purchased lots of IT and electronic equipments as per our need. We will arrange a series of training, seminar to enhance student's soft skill.

Key Challenges and Risks for the College: We identified many challenges and risks of our college. We are listing some of the most important challenges. They are as follows:-

- ♣ There is a lot of pressure for increasing seats. Many guardians would like to get their daughter admitted into this college as it is a specialized institution for women.
- ♣ It is essential to create post for teacher to conduct courses and create permanent post for business studies faculty.
- ♣ Total land area of this exclusive women college is about 2(two) acres that is not sufficient for this institution. We are unable to take construction plans due to lack of land. But our government outlook is highly positive.
- ♣ Our small play ground is not enough for about 3500 (three thousand and five hundred) students where regular assembly becomes difficult. Even any

sport programs are also quite hard to conduct. So it is important to extend our playground.

- ♣ Science building is not suitable for conducting academic activities.
- ♣ There are no transports for communication of this college. We need a micro bus for emergency activities such as bringing question papers, depositing answer scripts, attending meetings, meeting medical purposes etc.
- ♣ There is no residential opportunity for teachers as well as staffs. We need a dormitory and quarters for them.
- ♣ It is important to purchase a motor car for the principal.

Recommendations for the College are:

- ❖ The pressure for increasing seats can be met up by increasing seats by the concerned boards.
- ❖ Our generous government can sanction post and deploy required officials to the college.
- ❖ By acquiring private land we can expand our campus. There is a private land lied on the western part of our college that can be suitable to acquire.
- ❖ We urge our concerned authority to build a new science building.
- ❖ We urge government to grant us fund to procure vehicles for common purpose and exclusively for our honorable Principal.
- ❖ By taking plan for housing facility our government can solve dormitory problem of our teachers and staffs.

Chapter-2: Overview of the College (Institutional and Academic)

2.0. Introduction

Chandpur Govt. Mohila College has completed 59 years of its establishment. This institution is spreading quality education and making a remarkable achievement in the field of women education. Our college has kept pace with the changing world and has been pioneering spirit behind many innovations in the field of education thus acquiring a well-deserved reputation in academics, sports and co-curricular activities.

Chandpur Govt. Mohila College was established by some renowned people of this town in the year 1964. This college is situated in the heart of a beautiful town named Chandpur which is famous for Hilsa fish. Our academic activities run with the purpose of modern objectives and goal of secondary and higher secondary level of education. Our objectives are to promote globally competent citizens who are not only skilled and employable but also morally upright and spiritually inspired.

Chandpur Govt. Mohila College got permanent affiliation from Chittagong University and subsequently from National University. This college offers courses on higher secondary level from 1964 and honors' courses from 2006-2007 academic years.

Historic events we remember:

1964 – Foundation stone was laid.

1969 – Foundation stone of academic building was laid.

1984 – The college was nationalized.

2004 – A four storied hostel was built.

2006 – Honors courses were introduced.

2009–Business studies course at H.S.C. level was introduced by the patronization of the then honorable Foreign Minister Dr. Dipu Moni.

The type of the institution is all female. There are almost three thousand and five hundred females studying at the college at Higher Secondary and undergraduate level.

Mission and Vision of the College

In Chandpur Govt. Mohila College the academic climate is dedicated to the female student community to facilitate knowledge inspiring them to love and serve the nation.

Vision

Creating a distinctive environment of excellence in education with human values and social commitment

Mission

We are committed

1. To develop knowledgeable citizens with multidisciplinary competencies.
2. To provide life skills needed to enjoy a successful career, home and society.

Total Area and other Description of the College

Serial	Content	Description
1	Land Area	2 acres
2	Size of open space	Rectangular
3	Playground	One
4	Ponds/ water body	No
5	Garden	Scattered throughout the campus
6	Boundary Wall	One around the campus

Purpose and Structure of the Annual Report

We prepare this annual report to fulfill the requirement of CEDP project and side by side to present a general view of our college. The purpose of the report also serves the annual performance of the college details.

The report has been designed with six chapters whereas the chapter one shows Executive Summary, chapter two highlights the institutional and academic overview of the last year of the college, chapter three is about the key achievements of the college, departments, students and IDG, chapter four portrays teacher development, chapter five is about the budget and finance of

the college in last year, and finally chapter six shows an overall assessment of the last year and concluding remarks, our challenges and risks of the last year and shows some key targets for the last year. The report ends with some recommendations necessary to be filled urgently.

Institution's Information

1. Name of the College	Chandpur Govt. Mahila College, Chandpur.
2. Name of the Principal	Prof. Md. Masudur Rahman
3. Address of the College	Cornel Abu Osman Sarok (Mohila College Road)
4. (a) Telephone Number of the College	2334487374, 2334486374
(b) Cell No. of the Principal	01817080417
(c) Cell No. of the Vice-Principal	-
5. E-mail Address of College	mohilacl@gmail.com
6. Web Address	www.chgmc.edu.bd
7. Ownership	Government
8. (a) Education Type	Girls
(b) Degree offering	Pass Course and Honors Courses

2.1 Governance and Teaching Structure

Sl. No.	Subjects	No. of Sanctioned Posts	No. of Teachers are working					
			Lec	Asst Pro	Asso. Prof.	Prof	Total	Female
1	Bangla	4	1	1	0	-	2	2
2	English	4	2	1	1	-	4	1
3	Economics	3	2	1	-	-	3	1
4	Political Science	3	1	1	-	-	2	-
5	History	3	1	1	-	-	2	-
6	Social work	3	2	1	-	-	3	-
7	Philosophy	2	1	1	-	-	2	-
8	Geography	2	1	1	-	-	2	1
9	Physics	2	1	1	-	-	2	-
10	Chemistry	2	1	2	-	-	3	-
11	Mathematics	2	-	2	-	-	2	-
12	Biology	2	1	1	-	-	2	-
13	Accounting	-	-	2	-	-	2	-
14	Management	-	1	1	-	-	2	-
15	ICT	1	1	-	-	-	1	-
16	Statistics	-	1	-	-	-	1	-
	Total	33	17	17	1		35	5

NB: Name and designation of the faculty members are shown in the annexure 1.

There is no governing body in this college. Our college directly runs under the direct supervision of Directorate of Higher and Secondary Education by delegating power to the principal.

Designation and post of the supporting staffs:

Serial	Designation	Post No
1	Head Assistant	1
2	Library Assistant cum Computer Operator	1
3	Office Assistant	1
4	Computer Lab Assistant	1
5	Library Assistant	1
6	Skill Bearer	1
7	Office Sohayak	17
8	Electrician	1
9	Sweeper	1
Total		25

NB: Name and designation of the supporting staffs are shown in the annexure 2.

2.2 List of Departments and other Academic Programs

Chandpur Govt. Mohila College consist of four Hons department i.e. Bangla, English, History and Social Welfare; BA and BSS in Degree (pass) level; and Science, Humanities and Business Studies in HSC level.

Number of Students in Honors Courses by Subjects, 2023:

Sl. No.	Department	Annual intake capacity	No. of Student Enrollment (year-wise)					Total	Total Female
			1 st	2 nd	3 rd	4 th			
1	Bangla	115	97	104	101	114	416	416	
2	English	120	108	115	116	113	452	452	
3	History	120	111	112	110	119	452	452	
4	Social work	120	104	117	119	112	452	452	
Total		475	420	448	446	458	1772	1772	

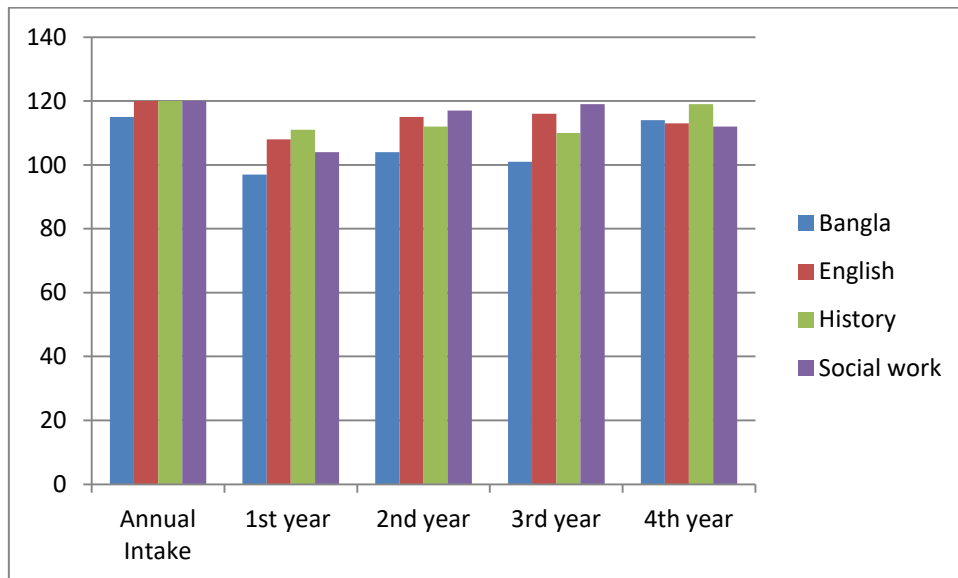


Figure-1: Number of Students in Honors Courses by Subjects, 2023

2.3 Key Academic Statistics

2.3.1. Passing Rate of the Hons' Student for the Year of 2019

S L #	Y E A R	Subject and Passing Rate											
		Bangla			English			History			Social work		
		App.	Pass	Rate	App.	Pass	Rate	App.	Pass	Rate	App.	Pass	Rate
1	H1	106	93	87.5	104	87	83.65	57	54	94.73	97	91	93.31
2	H2	68	67	98.53	73	73	100	65	64	98.46	79	76	96.20
3	H3	38	31	81	33	28	84.85	34	33	97.05	30	28	93.33
4	H4	43	43	100	23	23	100	14	14	100	35	35	100
5	ST	255	234	--	233	211	-	170	165	--	241	230	--

2.3.2. Ratio of the Students and Teachers

Total Number of Students		Total Number of Teachers	Student-Teacher Ratio Undergraduate Level
Degree Pass	202	14 (Excluding those who offer courses on HSC level)	1:141
Honors	1772		

2.3.3. Stipend and Scholarship Details

There are two types of financial assistance provided to the students in our college. One is Board Scholarship and the other is Upobritti. The information regarding this financial assistance is provided below:

Name of scholarship	Total number of students		Recipient of scholarship	Percentage of the recipient
Board scholarship (HSC)	1500		126	8.4
Upobritti	HSC Level	1500	150	10
	Degree Pass	202	60	29.70

2.4 Infrastructure and Facility Profile of the College

SL	Name	Number
1	Classroom	16
2	Students Hostel	03
3	Teachers dormitories	-
4	Computer Lab	2
5	Science Lab	4
6	Auditorium	1
7	Gymnasium	-
8	Library	5
9	Common Room	1
10	Teachers Room	1
11	Toilet Facilities	32
12	Internet Access Facilities	Yes
13	Motor Vehicles	-
14	Mother's Corner	01
15	Student's Dress Changing Room	04

Chapter 3: Highlights of the Year

3.1 Key Achievements and Highlights of the Year of the College

Chandpur Govt. Mohila College has a glorious achievement both in academic and co-curricular sectors. The academic achievement has been showed in the chapter 2.3 of this report.

The students of our college won prizes at different cultural events at Upazilla, District and national level. Chandpur Government Mohila College organized a number of programs last year. Some of the programs are as follows:

3.1.1. Observation of National days

Chandpur Govt. Mohila College observed various national days. These are given bellow:

3.1.1.1. Observation of 15 August: National Mourning Day 2022

The college administration observed the 47th Death Anniversary of the father of the nation and the National Mourning Day-2022 with due dignity. The Principal of the college with the teachers and staffs of the college laid floral wreath on the portrait of Bangabandhu Sheikh Mujibur Rahman. The college arranged a 'Prayer and Discussion' program where the chief guest was Professor Md. Masudur Rahman and Dr. Md. Mashud Hossain presided over the meeting. An art exhibition with pictures and a 'Deyalika' containing the message of life, struggle and sacrifice of father of the nation, Bangabandhu Sheikh Mujibur Rahman was exhibited at the college campus.



3.1.1.2. Observation of 16 December: National Victory Day 2022

The National Victory day-2022 was celebrated on a grand scale on 16 December, 2022 at the college premises. The Whole campus was in a festive look with all the buildings decorated with colorful lights. A discussion meeting remembering the sacrifice of Bangabandhu Sheikh Mujibur Rahman, the

freedom fighters and the martyrs was arranged at the college auditorium. Professor Md. Masudur Rahman, principal of the college was the chief guest of the program and the function was presided over by Dr. Md. Mashud Hossain, Associate Professor of Geography.



3.1.1.3. Observation of Martyr’s Day and International Mother Language Day 2023

We observed the Martyr’s Day and International Mother Language Day, 2023 this year with grave significance.



We offered respect to the martyrs with flower at the Shahid Minar and arranged a discussion on the sacrifice of the language martyrs in 1952, encouraging our students to be obedient and loyal to their culture and country. On 17 November 1999, the UNESCO General Conference recognized 21 February as International Mother Language Day.



3.1.1.4. Observation of 17 March: Birth Anniversary of Bangabandhu Sheikh Mujibur Rahman and The National Children's Day-2023

The national child day and the hundred birth anniversary of the father of the nation, Bangabandhu Sheikh Mujibur Rahman has been celebrated with a day-long grand programme. The whole campus was in a festive mood with colorful lights. Students have also been awarded for different competitions arranged on the day.



3.1.1.5. Observation of 26 March: The Independent Day 2023

The Independence Day of Bangladesh on 26 March is a national holiday. We observed the Independent day 2023 this year with due significance. We arranged a discussion and prize giving ceremony for the cultural competition on the occasion.



To commemorate the Independence Day Chandpur Govt. Mahila College arranged a discussion and cultural program on 26 March, 2023.

3.1.2. Observation of o Other’s important days

3.1.2.1. Celebration of Sheikh Russel Day-2022

The College administration arranged a ‘Prayer and Remembrance Meeting’ on 18th October, 2022 on the occasion of the birth day of Sheikh Russel, the junior child of Bangabandhu Sheikh Mujibur Rahman.



3.1.2.2. Observation of 14 December: The Martyred Intellectuals’ day

The college administration just like every year observed the Intellectual Martyr Day-2021 on 14 December, 2022. A discussion meeting remembering the sacrifice of the intellectuals of the country who were murdered by the Pakistani Military Force on 14 December 1971 was held at the college auditorium on Wednesday, 14 December, 2022. The Principal of the college, Professor Md. Masudur Rahman was present as the chief guest of the meeting. Besides, a ‘Dewalika’ containing writings of the students and teachers were published on that day.

3.1.2.3. 10 January: The Occasion of Bangabandhu Sheikh Mujibur Rahman Return to Independent Bangladesh

The Father of the Nation came home nearly 10 months after the Pakistan occupation army had arrested him and whisked him off to (West) Pakistan, he was on his way to a free Bangladesh. On this occasion we arranged a seminar highlighting the importance of this day. Department of Social Work organized this seminar.



3.1.2.4. 25 March: Commemorates Operation Searchlight

Reminiscence and Discussion Program was held on 25th March, 2023- National Genocide Day. Chandpur Govt, Mahila College invited a valiant freedom fighter, the winner of Independence Award, Dr. Sayeeda Badrun Naher Chowdhury to reminisce the memories of the war.



3.1.2.5. Bangla Nabobarsho-1430

Chandpur Govt. Mohila College celebrated Bangla Nabobarsho-1430 with colorful poster, banner, placard, etc.



3.1.3. Arranging Meeting

We have arranged a few numbers of academic council, staff council and guardian meeting. Most of the meetings have to be organized by Zoom Clouding Platform. These are as follows:

3.1.3.1. Academic Council Meeting

We arranged 5 (five) academic council meeting where we exchanged our views and ideas regarding the betterment of our students.



3.1.3.2. Staff Council Meeting

We arranged 5 (five) staff council meeting where we exchanged our views and ideas regarding the betterment of our students.



3.1.3.3. Guardian Meeting

We arranged 3 (three) guardian meetings, among them one by Zoom Cloud Platform and two with the guardians of the students of our college where we exchanged our views and ideas regarding the betterment of our students.



**Guardian Meeting-1:
Session: 2022-2023**

Guardian Meeting-2

Guardian Assembly to enhance quality education was held on 05/10/2022. The program was presided over by the Principal of the college.



3.1.3.4. Meeting of stakeholders in the implementation of the Integrity Action Plan

A meeting of stakeholders for the implementation of the Integrity Action Plan was held on the auditorium of the college on September 11, 2022. Abul Khair Khan, Vice-Principal of the college and Dr. Md. Masud Hossain, Associate professor of geography, delivered their speeches on the respective topic

whereas Md. Saidul Islam, Lecturer in English played the role of anchor. The program was presided over by the Principal of the college, Chandpur Govt. Women College, Chandpur



3.1.4. Celebration of Swarashati Puja-2023

The followers of Hindu religion worship to the mother Shri Shri Swarashtati to avail knowledge. Debi Swarashati is the symbol of knowledge. As educational institution is a place of practicing knowledge, the worship of Shri Shri Swarashati is arranged every year in every college. We also celebrate the Swarashati Puja every year at our college to facilitate knowledge with active participation of the students.



3.1.5. Seminars

We have arranged 4 (four) seminar on different issues. Details are given in the section of 4.2 key achievements and highlights of the year of the department.

3.1.5.1. Anti-Militancy Meeting and Seminar

The Militancy Prevention Committee of Chandpur Govt. Women College with help from the administration arranged an Anti-Militancy Meeting and Seminar held on 13.09.2022 in the college auditorium for raising awareness against militancy among the students, teachers and staffs of the college. Several posters like “ Hate Jangibad , Raise Patriotism’



3.1.6. Campaign and Discussion Meeting

3.1.6.1. Cleaning Campaign



A cleaning campaign inside the college campus with active participation of the students of the college was arranged on 06.09.2022 by the college authority. The campaign raised awareness among the students to keep their classroom, campus neat and clean.

3.1.6.2. Discussion meeting with Stake holders for Good Governance

A discussion meeting with the stake holders to ensure good governance was held in Chandpur Govt. Mahila College, Chandpur on 06.09.2022. The chief guest of the meeting was Professor Md. Masudur Rahman, principal of CGMC.



3.1.6.3. Discussion Meeting on ‘The Prevention of Militancy

A Discussion Meeting on ‘The Prevention of Militancy, Drugs and Eve Teasing’ was held on 25/05/2023 at College Auditorium. Professor Md. Masudur Rahman was the chief guest of the program.



3.1.6.4. Discussion Meeting on ‘The Prevention of Sexual Harassment and Assault

A Discussion Meeting on ‘The Prevention of Sexual Harassment and Assault’ was held on 12/09/2022.



3.1.7. Academic Calendar

In every year Chandpur Govt. Mohila College prepared An Academic Calendar including academic and co-curricular activities.



3.1.8. Sign of APA

Annual Performance Agreement signed with the Director, DSHE, Cumilla region.



3.1.11. Tree Plantation

We have planted tree in several times on various occasions. i.e. National Tree Plantation Week, on the occasion on Mujibbarsho, etc.



3.1.12. Achievement and Award

3.1.12.1. Best Teacher Award

Dr. Md. Mashud Hossain, Associate Professor of Geography has been awarded 'The Best Teacher' award in Chandpur for the fourth time in the Education Week-2023.

3.1.13. Observation the Holy Eid-e-Miladunnabi:

Chandpur Govt. Mohila College was observing the Holy Eid-e-Miladunnabi with significant manner.



3.1.14. Annual Milad and Farewell

Annual Milad and Farewell was held on 26 October 2022 at the college auditorium. The examinees of HSC Examination 2022 and the teachers & staffs were present at the program. The principal of the college, professor Md. Masudur Rahman wished a bright success for the examinees. Md. Abdul Mannan Mia, Assistant professor of Accounting conducted the Dua mahfil.



3.1.15. Late Ayesha Khatun and Abdur Rahman Scholarship

The administration of the college with help from the benefactor initiated “Late Ayesha Khatun Scholarship” for the meritorious students of the college on the basis of Final Examination 2022. Honourable Deputy Commissioner of Chandpur District Md. Kamrul Hassan graced the occasion of awarding the scholarship on Monday, February 22, 2023. The function was presided over by the principal of the college, Professor Md. Masudur Rahman.



3.1.16. Orientation and Opening Programs

3.1.16.1. Hons Orientation_2022



The orientation program of the students of Honors level, session-2022-2023 was held on 26 October 2022 with the presence of Professor Md.Masudur Rahman being the chief guest.

3.1.16.2. College Opening Program: Session 2022-2023



The orientation of the students of Higher Secondary Level, session 2022-2023 was held with a grand reception from the college authority. The students were welcomed with flowers and gifted with college magazines.

3.1.17. Inauguration of Mural of Bangabandhu Sheikh Mujibur Rahman

Honorable Education Minister of People's Republic of Bangladesh, Dr. Dipu Moni M.P inaugurated the Mural of Bangabandhu Sheikh Mujibur rahman, the father of the nation, in Chandpur Govt. Women College on 14 March 2023.



3.1.18. Others Important Programs

3.1.18.1 Annual Sports

Annual Sports-2023 was organized on 15 March 2023 with a number of events participated by the students and teachers.



3.1.18.2. Annual Cultural Competiton-2023

Chandpur Govt. Mohila College arranged annual cultural competition at May 07 & 08, 2023 on the occasion of National Education Week-2023



3.1.18.3. Family Get Together Party

A grand family get together party was arranged in the premise of Chandpur Govt. Mahila College on February 01, 2023.



3.1.18.4. Annual Study Tour

Annual Study Tour of the college was organized on 11 / 02/ 2023 to Mohamaya Lake, MiroSORAI, Chattagram with the participation of more than 300 hundred students.



3.1.18.5 Reception and Farewell Program of Staff Council

A reception and Farewell program of Staff Council of Chandpur Govt. Mahila College was held on 30 April, 2023. The Principal of the college, Professor Md. Mausudur Rahman was the chief guest there.



3.1.18.6. Basanta Baran

A grand Basanta Baran program was held in Chandpur Govt on 15 February 2023. Mahila College in the college campus with colorful arrangement. Students participated in the program wearing colorful dresses. The campus turned into a festive look .



3.1.18.7. Celebration of 50 Years of Bangabandhu's Julio Kuri Prize

The celebration of 50 Years of Bangabandhu's Julio Kuri Prize was done in a festive program on 28 May 2023. Professor Md. Masudur Rahman was the chief guest in the program.



3.1.18.8. Workshop for 4th Class Staff

A workshop on discipline and Integrity was organized in Chandpur Govt Mahila College on 08 September 2023. Professor Md. Masudur Rahman, the principal of Chandpur Govt. Mahila College presided over the workshop.



3.1.18.9. Attending Digital Innovation Fair

Chandpur Govt Mahila College attended a Digital Innovation Fair organized by District Administration on 21 November 2022.



3.1.18.10. Farewell Honors Final Year

The Farewell ceremony of Honours Final Year students was held on 12 June and 14 June. Department of Social Work and Department of English arranged it separately. Professor Md. Masudur Rahman was the chief guest in both of the programs.



3.1.18.11. A Program to arise the Spirit of Liberation War among the Students

A significant program on arousing the spirit of Liberation War among the students of the college was held on 27 September 2022. Professor Md. Masudur Rahman was the chief guest where Alamin, Lecturer of Social Work played the role of the anchor. The Program was presided over by Dr. Md. Mashud Hossain, associate Professor of Geography.



3.2 Key Achievements and the Highlights of the Department (For each Department)

Due to covid-19 we could not complete our other key programs. They also observed each of the national occasions with due solemnity. They arranged seminars, digital content for online classes.

3.2.1. Seminars:

Department of History, Social Work organized seminars on different issues.

3.2.1.1. Observation of Martyred Intellectual Day 2022

A seminar organized by English department on the occasion of Martyred Intellectual Day 2022.



3.2.1.2. Observation of Historic 7th March, 2023

Bangabandhu Sheikh Mujibur Rahman, the torchbearer of the independence of our nation delivered a historic speech on 7th march, 1971 to inspire and guide his people to be well prepared for the Liberation War of Bangladesh. We arranged a discussion on the Historic 7th March presided over by the principal of our college. The 7 March Speech of Bangabandhu was a speech given by Sheikh Mujibur Rahman, the founding father of Bangladesh on 7 March 1971 at the Ramna Race Course maidan in Dhaka to a gathering of over 10 lakh people which added the speech in the Memory of the World Register as a documentary heritage on 30 October 2017, UNESCO.



3.2.1.3. Observation 26 March, 2023:

Department of Bang arranged a seminar on the occasion of National Independence Day 2023.



3.2.1.4. World Autism Awareness Day 2023

The 2023 World Autism Awareness Day observance addressed these issues through a virtual event that included moderated panel discussions with individuals on the autism and this speech was added in highlighting the importance of this day.



3.2.2. Results

Hons final year (4th year) result in the year of 2022-2023 is given below:

Sl. No.	Department	Annual intake capacity	Passing Rate in hons 4 th Year		
			Total Examinee	Pass	Percentage
1	Bangla	115	66	48	72
2	English	120	49	42	86
3	History	120	57	38	66
4	Social work	120	74	69	93

3.2.3. Digital Content

A lot of digital contents were prepared in the honours level classes and also as well as HSC level. The honours level digital contents numbers are given below as per Hons department.

Department Name	No. Digital Content	No. of total Courses offered in Hons level.
Bangla	85	30
English	217	30
History	160	29
Social Work	125	30

3.2.4. Multimedia Class

A good number of classes were conducted by Multimedia. The numbers of honours level multimedia are given below as per honours department.

Department Name	No. Digital Content	No. of total Courses offered in Hons level.
Bangla	85	30
English	106	30
History	80	29
Social Work	04	30

3.2.5. Using Library by Students and Teachers by 2022-23

The student of different honours department and teachers are using seminar library. The numbers of honours level student using library are given below (Year 2022-2023) :

Sl. No.	Department	Total Student	Use of Library by Student	
			Total	Percentage
1	Bangla	346	150	43
2	English	364	274	75.27
3	History	305	140	46
4	Social work	480	296	61
Total		1495	860	57.53

3.2.6. Using Internet by Students and Teachers by 2022-23

The student of different honours department and teachers are using seminar library. The numbers of honours level student using library are given below (Year 2022-2023):

Sl. No.	Department	Total Student	Use of Internet by Student	
			Total	Percentage
1	Bangla	346	150	43
2	English	364	292	80.22
3	History	305	140	46
4	Social work	480	296	61
Total		1495	878	58.72

3.3 Highlights of Student Activities of the Year

The students of our college spontaneously participate in the programs arranged by the college administration. The students participated in various programs i.e. art competition, essay competition, quiz competition, etc. in the national and international occasions last year that were arranged by the

college. They also won different competitions arranged at Upazilla, District and Divisional and national level.

3.3.1. National Education Week-2023

On the occasion of National Education Week-2023, Dr. Md. Mashud Hossain, Associate Professor was selected as the best teacher (College). Students also excel in various events at upazila, district and divisional levels i.e. Rabindra Sangeet , Folk Songs, etc.

3.4 Key Achievement and highlights of the year of Institutional Development Goals (IDG)

Our college takes initiative to implement a sub- project named institutional development grant under the umbrella of college education development program (CEDP). This CEDP program is run by the National University. IDP Subproject inception date is 25/06/2019 and category is C (IDP-1072). Total allocated fund is 24 million taka. In 2019-2020 FY total expenditure was 631,838.31 in 2020-2021 FY total expenditure was 9818167.34 taka. 2021-2022 FY total expenditure was 7950,633.44 taka and 2022-2023 FY total expenditure was tk. 8,66,514/-. Total expenditure Tk. 18635314.78 out of Tk. 24000000.00

The overall objectives of IDG sub project are to upgrade and modernize teaching and learning environment and to modernize the infrastructure of this college. Total IDG allotment for 2022-2023 was 8,66,514/- and total expenditure was 8,66,514/-.

IDG Budget and expenditure of the last fiscal year (2022-2023) are given in annexure-4.

3.4.1. Completed Some renovation works are:

No	Name of Works	Nos
1	Refurbished Central library Room	01
2	Established/ Renovated Computer Lab	01
3	Teachers' Common Room	01
4	Class Room	06

3.4.2. Acquisition of Equipment/ Materials:

SL	Equipment/ Materials	Quantity/Unit
1	Laptop	09
3	Printer	08
4	Scanner	08
5	Photocopier	02
6	Number of Furniture & fixture	65
7	Multimedia projector with Screen	10
8	Books	635
9	IPS	02
10	Generator 7.0 KW	01
11	Ceiling Fan	22
12	Wall fan	04
13	Number of Air Conditioners	27
14	Digital Notice Board	01
15	Computer	29

NB: Details of the IDG procurement of this year have been attached at annexure 5 and 6.

3.4.3. Achievement of Sub-Project Objectives

Specific Objectives as per the IDP	Status(% Achieved)	Description of Achievements Made
1. Improving Quality of Teaching and Learning Environment	79%	Teaching- learning environment enhanced by using of multimedia projector, Increased opportunities and access to innovative teaching-learning, Attendance of students increased, Increased student inspiration to attain in the class
2. Improving Teaching and Managerial Capacity of College Staff	60%	Nearly 60% teachers and staffs received training. Improved managerial capacity of the faculty and staff, Enhanced competence of the faculty able to online class, Increased student attendance and enjoy modern teaching-learning facilities, Upgraded lecture qualities
3. Establish Internet Facilities and Connectivity in Campus	0%	Very soon the entire campus will be brought under connectivity and networking through internet facility.

Specific Objectives as per the IDP	Status(% Achieved)	Description of Achievements Made
4. Introduce Soft Skills Programs and other Innovative Academic Programs	60%	IT and office management skills have increased in the teachers and staffs.(1 batch Basic ICT training course and 1 batch Office Management Course completed.)

3.4.4. Milestone Achievement

Milestones (Critical Activities)	Status(% Achieved)	Description of Achievements Made
1. Renovation and refurbishment of class rooms, common room, labs, wash rooms/toilets and stairs	100%	Renovation and refurbishment of the Class rooms (12), Washrooms (16), special room for students (03), ICT/Computer lab (01), Mother's Corner(01), library (01), Seminar library(04), teachers' common room (01), IDG Office room (01), Hons department office room (04)
2. Procurement of teaching and learning materials and equipment – smart boards, multi-media projectors, digital notice boards, science lab equipment, IT goods- desktops, laptops, laser printers, scanners, photocopiers, and Procurement of furniture and fixtures; Procurement of Books	93%	Procurement of teaching and learning materials and equipment –Procurement of Projector-10, Desktop-29, Laptop-9, Printer-8, Scanner-8, Photocopier-02, CC Camera-16, Air Conditioner-27, IPS-3, Generator-1, Water purification devices-07, PA System-15, Books-635 , executive table-02, reading table-06 , computer table-27, student desk-65, sofaset-01, different type of chairs-144, rostrum-4, file cabinet-02, bookshelves-27, almira-3, etc.
3. Training for teachers and staffs	100%	Training for 50 teachers and staffs
4. Campus networking and Connectivity , Wi-Fi and College Information Management System (CMIS)	0%	0

3.4.5. Performance Indicators

Indicators as per the IDP	Baseline Value as per IDP	Target Value as per IDP	Current Standard at Subproject End
Increased the students attendance in the modernized class rooms. (Calculation method: Total number of students attendance in the renovated class / Total number of students modernized classroom*100)	60%	90%	67%
Increased Internet Networking and connectivity, Wi-Fi enabled technology in the class rooms. (Calculation method: Total number of students' access to the Wi-Fi internet/Total No. of student in the college *100)	0%	80%	0%
Enrichment of resources in the libraries. (Calculation method: Total number of student study in the library / Total students' *100))	60%	70%	64%
Improved teaching capacity after training . (Calculation method: Total number of trained Teachers/Total Teachers*100)	19%	100%	60%

3.4.6. Direct Beneficiaries by the Sub-project

Beneficiary	Number of current beneficiaries	Cumulative total of beneficiaries during the project period
a) Students:		
Undergraduate	1732	3450
Master's	0	0
Other (HSC/Degree)	1500	6500
b) Faculty Members:		
Academic staff (Teachers)	40	41
Non-Teaching staff (Officials)	10	10
c) Others: Please Specify	17	17
Total	3299	10007

3.4.6. Indirect Beneficiaries by the Sub-project

Beneficiary	Number of current beneficiaries	Cumulative total of beneficiaries during the project period
Examinee in public & Professional Examination	11000	66000
Students' families	3300	11500
Community Members	450	7590
Business Services or Industries	Nil	Nil

Some pictures are given below which was completed in the fiscal year 2022-23.



Multimedia Projector



Seminar Library



Central library



Computer Lab



Teachers' Common Room



Special Class Room

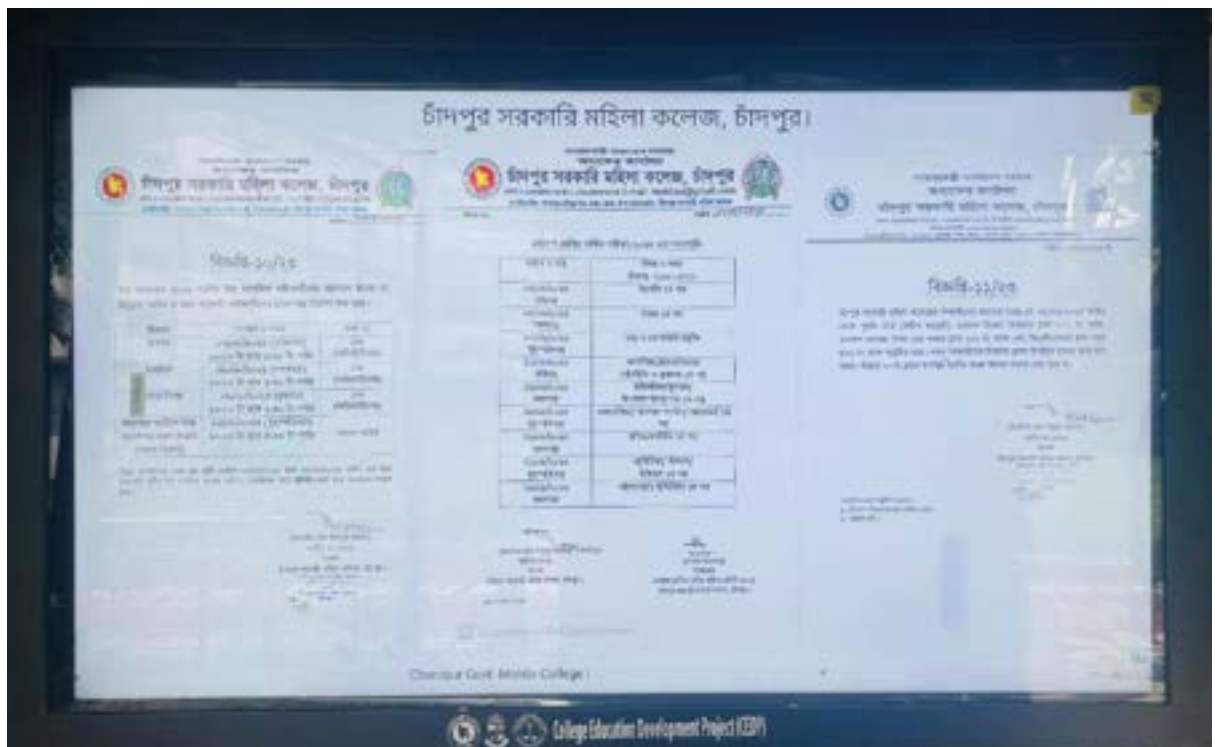


Fig: Digital Notice Board

Chapter 4: Teacher Development

4.1 Overview of Teaching Force of the College

Our teachers play an essential role in the lives of the students and have a great influence to the students. They inspire our students to be more and do more. Our teaching strength is as follows: Details are given in the annexure-01.

Number of Teachers (Subject, Posts, Female, Vacant):

Sl. No.	Subjects	No. of Sanctioned Posts					Vacant Post	Fill up Post					
		Lec.	Ass.	Asso.	Prof.	Total		Lec	Assist	Asso	Prof	Total	Female
1	Principal	-	-	-	1	1	-	-	-	-	1	1	-
2	Vice Principal	-	-	-	1	1	-	-	-	-	1	1	-
3	Bangla	2	1	1	-	4	-	1	1	-	-	2	2
4	English	2	1	1	-	4	-	1	2	1	-	4	1
5	Economics	2	1	-	-	3	-	-	3	-	-	3	1
6	Political Science	2	1	-	-	3	1-	1	1	-	-	2	-
7	History	2	1	-	-	3	-	1	1	-	-	2	-
8	Social work	2	1	-	-	3	-	2	1	-	-	3	-
9	Philosophy	1	1	-	-	2	-	1	-	1	-	2	-
10	Geography	1	1	-	-	2	-	1	-	1	-	2	1
11	Physics	1	1	-	-	2	-	-	1	1	-	2	-
12	Chemistry	1	1	-	-	2	-	1	2	-	-	3	-
13	Mathematics	1	1	-	-	2	-	-	1	1	-	2	-
14	Biology	1	1	-	-	2	-	-	2	-	-	2	-
15	Accounting	-	-	-	-	-	-	-	2	-	-	2	-
16	Management	-	-	-	-	-	-	1	1	-	-	2	-
17	ICT	1	-	-	-	1	-	1	-	-	-	1	-
18	Statistics	-	-	-	-	-	-	1	-	-	-	1	-
	Total	19	12	2	2	35	-	20	11	7	2	37	7

4.2 Teacher Professional Development Program

Professional development is a requirement for all of our teachers. By getting this kind of training they can enhance their skill and embitter their teaching and improve the class room environment. Most of our teachers have received foundation training from NAEM after joining the service. Most of our young or junior teachers have received training on ICT related courses. They are able to use multimedia to conduct classes. In the following schema we are presenting a picture of the training taken by our teachers in 2022-2023 session.

Name of the Program	Number of Teachers who Participated in the Program	Comments
Foundation Training	03	NAEM
E-nothi	03	DSHE
Teaches training Enhanced Continuing Professional Development (ECPD)	02	CEDP & Nottingham University
Participation in online subject based teacher training program of CEDP (40 days)	02	CEDP & National University
Citizen Charter	01	DSHE
Suddacher	03	DSHE
Totha Odiker	02	DSHE
Artificial Intelligence (AI)	01	DSHE
APA	02	DSHE

We have arranged In House Trainings on ICT, Creative Question, Curriculum Dissemination, Presentation Skill, and Digital Content. We also conducted an In House Training for the staffs of the college on service rules, misconduct and discipline.

4.2.1. Training and others received by CEDP

Title of Training	No. of Training	Participant's Name
Public Procurement	1	Prof. Abul Khair Khan
Public Procurement	1	Mohammed Enamul Haque
e-GP	1	Dr. Md. Mashud Hossain
National workshop on IDA Guidelines and PPR-2008 for procurement at IDG recipient colleges: Challenges and way out	1	Dr. Md. Mashud Hossain
National workshop on IDA Guidelines and PPR-2008 for procurement at IDG recipient colleges: Challenges and way out	1	Mohammed Enamul Haque
National workshop on challenges of standard Record Keeping, Reporting & Audit at IDG Colleges	1	Dr. Md. Mashud Hossain

Title of Training	No. of Training	Participant's Name
National workshop on challenges of standard Record Keeping, Reporting & Audit at IDG Colleges	1	Mohammed Enamul Haque
PMIS (Monitoring and Evaluation)	1	Dr. Md. Mashud Hossain
PMIS (Monitoring and Evaluation)	1	Kamonasish Debnath
Regional Workshop on IDG Colleges: Progress, Achievement and Re-assesment	1	Dr. Md. Mashud Hossain
Regional Workshop on IDG Colleges: Progress, Achievement and Re-assesment	1	Mohammed Enamul Haque
National Convention with IDG recipient Colleges: A Journey with CEDP	1	Dr. Md. Mashud Hossain
National Workshop on IDG achievements: showcasing and experience sharing with best performing colleges	1	Dr. Md. Mashud Hossain
workshop on Ensuring Sustainability of IDG Outcomes: Challenges & Strategies (Chittagonj Region)	1	Dr. Md. Mashud Hossain
workshop on Ensuring Sustainability of IDG Outcomes: Challenges & Strategies (Chittagonj Region)	1	Mohammed Enamul Haque
Exhibition of achievements by IDG colleges: A National Ceremony	1	Prof. Md. Masudur Rahman

4.3 Highlights of the Teacher Development Activity of the Year

Two batches in house training was completed one is office management and procedure and another is basic ICT. Total 50 teachers and staffs was participated in this training program each batch with 25 participants.

Chapter 5: Budget and Finance (2022-23)

5.1 Summary of Annual Budget and Expenditure

The college runs its financial activities according to annual budget. The sources of the fund for the budget are two in total: the largest part of it comes from govt. revenue allocated as our demand and a little part comes from the students' tuition fees and some other related fees. Details are given in annexure-3.A & 3.B.

Non Developmental (Revenue)	Total allocation	3,74,80,200
	Total expenditure	3,74,80,200
Developmental (Tuition Fees)	Total Income	19,172,492.55
	Total expenditure	10,291,783.84
IDG Fund	Total Income	8,66,514.00
	Total expenditure	8,66,514.00

5.2 Summary of Annual Revenue

Annual revenue from student tuition fees which has been described in 3.A & 3.B is very nominal in our college. There is no income generation from other sources here. The tuition fee for the students of HSC level has been waived by the government. On the other hand, the students of honors level provide a little amount of fee to the college specified fund whereas the biggest part of that fee is transmitted to National University.

5.3 Status of Annual Audits

We made an internal audit committee with three members. They made internal audit at the four of our honors department as well as at the main office of the college. But, the last govt. audit was done in 2016 -2017 to 2021-2022 fiscal year. The details of the last government audit have been attached in Annexure 7.

Chapter 6: Concluding Remarks

6.1 Overall Assessment of the Last Year and Key Targets for the Next Year

We have completed all the packages of IDGs except a few packages which will be conducted by central procurement. Our college has procured books and furniture to enhance library facilities to the students. We also established modern class rooms, library, wash blocks, etc. We also established a modernized computer lab to serve the student's needs. We have purchased lots of IT and electronic equipments as per our need. We will arrange a series of training, seminar to enhance student's soft skill.

Key IDG packages implemented in the FY 2019-2023

Package No.	Description of Goods/ Works/Services	Price (in Lakh Taka)	Completion Date of Works/Supply of Goods
G-1	Procurement of Desktop, Laptop, Photocopier, Printer, Scanner and IPS/ Inverter for Sub-project Office	4.90	6/10/2020
G-2	Procurement of Secretariat table, Computer table, Computer chair, Chair for IDG team members, Visitors Chair, Office table, Accountant Table & Chair, Cabinet and Almirah for Sub-project Office	4.80635	20/10/2020
G-3	Supply of Digital Notice Board & Related Services for Chandpur Govt Mohila College	3.16	Central Procurement
G-4	Supply and Installation of Safe Drinking Water Equipment.	2.47974	15/10/2020
G-5	'Supply and installation of Furniture & Fixtures for Classroom, Lab, Library, Mothers' corner and offices' for Chandpur Govt. Mohila College, Chandpur	27.0263	13/06/2021
G-6.A	Supply of Desktop Computer & Related Services for Chandpur Govt. Mohila College	18.91	Central Procurement
G-6.B	Supply of Laptop Computer & Related Services for Chandpur Govt. Mohila College	5.6992801	Central Procurement
G-6.C	Supply of Laser Printer, Scanner and Related Service for Chandpur Govt. Mohila College	1.4666401	Central Procurement

Package No.	Description of Goods/ Works/Services	Price (in Lakh Taka)	Completion Date of Works/Supply of Goods
G-7	Supply and Installation of CCTV, CCTV Monitor, CCTV Connection Machine and Biometric Devices'	4.972	20/06/2021
G-8.A	Supply of Multimedia Projector with Projection Screen and Related Service for Chandpur Govt Mohila College	10.281600 1	Central Procurement
G-8.B	Supply of Photocopier and Related Service for Chandpur Govt Mohila College	1.2499201	Central Procurement
G-9	Purchasing of Books for library	4.2846	19.04.2022
G-13	Supply and installation of AC, Generator, IPS, FAN and others electrical devices	17.22	10.05.2022
G-14	Supply and Installation of PA System and Sound System for Class Room	4.79	02.06.2022
G-15	Supply and Installation Student desk for Chandpur Govt. Mohila College	4.8685	17.06.2022
W-1	'Renovation of Wash Rooms, Special Rooms, Computer lab, Mother's Corner'	19.38032	15/06/2021
W-2	Renovation of Class rooms, library, etc.	21.00	07.06.2022

Key IDG packages for the year of 2023-2024

Package No.	Description of Procurement Package (Goods)	Unit	Qty	Procurement Method & Type	Estd. Cost in Lakh Taka
G-8.C	Supply and Installation of Interactive Smart Board for Chandpur Govt Mohila College	Nos	4	OTM	18.00
G-10	College Management Information System (CMIS) for Chandpur Govt. Mohila College.	NS	LS	OTM	5.00
G-11	Networking for Chandpur Govt. Mohila College	NS	LS	OTM	19.00
G-12	Connectivity for Chandpur Govt. Mohila College	NS	LS	OTM	5.00

Our college will procure books and furniture to enhance library facilities to the students. We are planning to establish a modernized computer lab to serve the student's needs. We will arrange a series of training, seminar to enhance student's soft skill. There is a plan to conduct training courses on setting

question paper by applying creative method, digital content development process, familiarization to government rules and regulation, financial management process. To ensure quality our college is planning to establish a quality assurance cell as per IDG proposal. We will introduce a self-assessment system to ensure self-development.

Besides, we have some other following targets of the college itself to be achieved by the next year:

1. Arranging Seminars
2. Arranging Job fair
3. Arranging annual Study Tour
4. Arranging Annual Sport Competition
5. Arranging Olympiad and Science Week
6. Organizing Debate Competition
7. Celebrating of Golden Jubilee of the Independence of Bangladesh
8. Consolidating Student Counseling
9. Observing National Occasions
10. Organizing Cultural Week
11. Arranging In House Training and Workshops
12. Enriching Digital Content and Multimedia class, etc.

6.2: KEY Challenges and Risks for the College

We identified many challenges and risks of our college. We are listing some of the most important challenges. They are as follows:-

- ♣ There is a lot of pressure for increasing seats. Many guardians would like to get their daughter admitted into this college as it is a specialized institution for women.
- ♣ It is essential to create post for teacher to conduct courses and create permanent post for business studies faculty.
- ♣ Total land area of this exclusive women college is about 2(two) acres that is not sufficient for this institution. We are unable to take construction plans due to lack of land. But our government outlook is highly positive.
- ♣ Our small play ground is not enough for about 3500 (three thousand and five hundred) students where regular assembly becomes difficult. Even any

sport programs are also quite hard to conduct. So it is important to extend our playground.

- ♣ Science building is not suitable for conducting academic activities.
- ♣ There are no transports for communication of this college. We need a micro bus for emergency activities such as bringing question papers, depositing answer scripts, attending meetings, meeting medical purposes etc.
- ♣ There is no residential opportunity for teachers as well as staffs. We need a dormitory and quarters for them.
- ♣ It is important to purchase a motor car for the principal.

6.3. Recommendations for the College are:

- ❖ The pressure for increasing seats can be met up by increasing seats by the concerned boards.
- ❖ Our generous government can sanction post and deploy required officials to the college.
- ❖ By acquiring private land we can expand our campus. There is a private land lied on the western part of our college that can be suitable to acquire.
- ❖ We urge our concerned authority to build a new science building.
- ❖ We urge government to grant us fund to procure vehicles for common purpose and exclusively for our honorable Principal.
- ❖ By taking plan for housing facility our government can solve dormitory problem of our teachers and staffs.

Annexures

Annex- 1: Teacher List Details

Subject	Name	Education Qualifications	Designation
	Professor Md. Masudur Rahman	MSS (Political Science)	Principal
	Professor Abul Khair Khan	MSS (Political Science)	Vice Principal
Bangla	Thahmina Ferdaos	MA (Bangla)	Assistant Professor
	Nasrin Sultana Sarmin	MA (Bangla)	Lecturer
English	Md. Mutasim Billah	MA (English)	Associate Professor
	Mst. Abzam Khanom	MA (English)	Assistant professor
	Md. Zahirul Islam	MA (English)	Lecturer
	Md. Saidul Islam	MA (English)	Lecturer
Economics	Md. Mohi Uddin	MA (Economics)	Assistant professor
	Nurun Nahar	MA (Economics)	Assistant professor
	Md. Golam Ridwan	MSc (Economics)	Assistant professor
Political science	Md. Anamul Haque	MSS (Political Science)	Assistant professor
	Md. Ferdaus Amin	MSS (Political Science)	Lecturer
History	Mohammed Enamul Haque	MA (History)	Assistant professor
	Md. Sohel Rana	MA (History)	Lecturer
Social work	Mohammed Foyjur Rahman	MA (Social Weffare)	Assistant professor
	Alamin	MA (Social Weffare)	Lecturer
	Utpal Chandra Das	MA (Social Weffare)	Lecturer
Philosophy	Md. Bulbul Alam	MA (Philosophy)	Associate Professor
	Md. Mustafizur Rahman	MA (Philosophy)	Lecturer
Geography	Dr. Md. Mashud Hossain	MSc (Geography)	Associate Professor
	Jannatul Ferdaus	MSc (Geography)	Lecturer
Physics	Jibon Kanai Saha	MSc (Physics)	Associate Professor
	Mohmmad Omar Faruque	MSc (Physics)	Assistant professor
Chemistry	Mohammad Afsar Ali Sikdar	MSc(Chemistry)	Assistant Professor
	Mohammad Illias Hossain	MSc(Chemistry)	Assistant professor
	Mohammed Mominul Islam	MSc(Chemistry)	Lecturer
Mathematics	Abul Kalam Mohammad Reaz	MSc(Mathematics)	Associate Professor
	Muhammad Mafuzur Rahman	MSc(Mathematics)	Assistant Professor
Botany	Mohammed Foujur Rahman Prodanian	MSc(Botany)	Assistant Professor
Zoology	Sanjoy Kumar Saha	MSc(Zoology)	Assistant Professor

Accounting	Abdul Mannan Mia	MCom(Accounting)	Assistant Professor
	Muhammad Feroje Alam Chowdhury	MCom(Accounting)	Assistant professor
Management	Pair Ahammad	MCom(Management)	Assistant Professor
	Kamonasish Devnath	MCom(Management)	Lecturer
Statistics	Muhammed Mohsin	MSc(Statistics)	Lecturer
ICT	Asaduzzaman	MSc (EEE)	Lecturer

Annex- 2: Supporting Staff list details

Name		Designation	Comments
01	Ms. Mithu Rani Dey	Head Assistant	Govt.
02	Roksana Akter	Library assistant cum Computer Operator	Non-govt.
03	Hosne Ara Akter	Office assistant	Non-govt.
04	Fatema Akter	Computer Lab Assistant	Non-govt.
05	Halima Akter	Library Assistant	Non-govt.
06	Md. Musharrof Hossain	Skill Bearer	Govt.
07	Shaera Khatun	Office Sohayak	Govt.
08	Md. Ashraf Ali	Office Sohayak	Govt.
09	Md. Golum Kibria	Office Sohayak	Govt.
10	Probir Chowdhury	Office Sohayak	Govt.
11	Khokon Lal	Office Sohayak	Govt.
12	Humuyon Kabir Mal	Office Sohayak	Govt.
13	Kishor Lal	Office Sohayak	Govt.
14	Abul Kalam Gazi	Office Sohayak	Non-govt.
15	Md. Rubel Hossain	Office Sohayak	Non-govt.
16.	Mintu Chowdhury	Office Sohayak	Non-govt.
17.	Nimai Chowdhury	Office Sohayak	Non-govt.
18.	Nasrin Akter	Office Sohayak	Non-govt.
19.	Nistary	Office Sohayak	Non-govt.
20	Kala Chand Dev Barmon	Office Sohayak	Non-govt.
21	Laxmi Rani Das	Office Sohayak	Non-govt.
22	Md. Akbor Ali	Electrician	Non-govt.
23.	Sariful Islam Munshi	Office Sohayak	Non-govt.
24.	Firoja	Office Sohayak	Non-govt.
25.	Dulal	Office Sohayak	Non-govt.

Annex- 3

3.A: Details of allotment and expenditure on Revenue sector in 2022-2023.

Serial	Sector	Income	Expenses
1	Salary of the officers	1,91,31000	1,91,31000
2	Salary of the staffs	27,67,000	27,67,000
3	Housing Allowance	1,01,25,000	1,01,25,000
4	Medical Allowance	88,200	88,200
5	Mobile Allowance	48,000	48,000
6	Festival Allowance	36,10,000	36,10,000
7	Electricity	4,50,000	4,50,000
8	Telephone	36,000	36,000
9	Municipality Tax	10,00,000	10,00,000
10	Dress	50,000	50,000
11	Chemical Equipment	1,50,000	1,50,000
12	Office Equipment	25,000	25,000
	Total	3,74,80,200	3,74,80,200

3.B: Actual income and expenditure in 2022-2023 fiscal year.

Serial	Sector	Income	Expenses
1	Laboratory	643662.20	98356.51
2	Internal Sports	284306.36	245523.26
3	BNCC	288233.27	146435.76
4	Rover Scout	216851.28	56020.60
5	ICT	115667.29	27964.15
6	Literature and Culture	189086.09	174349.06
7	Red Crescent	172862.22	43731.65
8	Religious Function	166260.69	79997.33
9	Science Club	137079.73	36793.28
10	Library Fee	163229.48	53779.60
11	Medical Fee	360973.34	1639.14
12	Affiliation Fee	1436751.52	60959.68
13	Development Fee	1874049.68	530532.12
14	Internal Exam Fee	4788145.66	2811973.28
15	External Sport	356964.34	335702.13
16	Security and Night Guard	3161347.13	1520029.90
17	Identity Card	120689.28	107766.55
18	External Exam	110788.85	40300.57
19	Magazine	280486.29	667.96
20	Board/ University	3685941.37	3685906.79
21	Study Tour	263266.14	652.41
22	Miscellaneous	355850.34	232702.14
	Total=	19,172,492.55	10,291,783.84

Annex- 4: Details of IDG Expenditure up to the Year of 2022-2023

Uses of Fund by Sub-Project Activities

Sub-Project Title: Chandpur Govt. Mohila College Education Development Project (CGMCEDP)

Name of College: Chandpur Govt. Mohila College, Chandpur.

IDP No. 1072

Economic Code	Item of Expenditure /Activity	Actual Expenditure (tk.)			Approved Budget (Sub-project life) (Tk.)	Budget Balance (Tk.)
		Current Quarter	Financial Year to Date	Cumulative to Date		
1	2	3	4	5	6	7 (6-5)
(a) Revenue Expenditure:						
311101	Pay of Officer					
311201	Pay of Staff	66000.00	66000.00	396000.00	396000.00	0.00
Supplies & Services:						
1141101	VAT for Local Goods & Services & IT					
3241101	Travel Expenses	54224.00	92025.00	149933.00	243908	93975.00
3255101	ICT installation, development & maintenance (Internet and web hosting bill)	0.00	0.00	0.00	0.00	0.00
3255102	Printing and Publication	0.00	0.00	0.00	0.00	0.00
3255104	Stationery, Seal and stamps	0.00	0.00	25413.00	45413.00	20000.00
3255105	Other Stationery	0.00	0.00	4161.00	4161.00	0.00
3211127	Books & Journals	0.00	0.00	0.00	0.00	0.00
3211125	Advertising & Publicity	56634.00	56634.00	229492.40	302858.40	73366.00
3231201	Training & Study Tour (Training for Teachers and Staff)	0.00	329100.00	420186.31	519086.31	98900.00
3211111	Conference/Seminar/Workshop (Workshop on different academic issues)	0.00	0.00	0.00	0.00	0.00
3257206	Incentives for Management Team members	273450.00	273450.00	1837290.00	1840000.00	2710.00
3255105	Other Expenses (Job fair for final year students)	0.00	0.00	0.00	0.00	0.00
Sub-Total Supply & Services		384308.00	751209.00	2666475.71	2955426.71	288951.00
Repair & Maintenance						
Refurbishing/Renovation:						
3258108	Refurbishment of washblock, computer lab, mothers corner, student	0.00	0.00	4038032.00	4038032.00	0.00
Sub-Total Repair & Maintenance		0.00	0.00	4038032.00	4038032.00	0.00
Total Revenue Expenditure (a)		450308.00	817209.00	7100507.71	7389458.71	288951.00
(b) Capital Expenditure						
Acquisition of Assets						
Machinery & Other Equipment:						
4112304	Safe drinking water devices			247974.00	247974.00	0.00

4112202	Computer & IT Equipment:					
	Desktop, laptop, printer, sannner, photocopier for project office			490,000.00	490000.00	0.00
	Connectivity and Networking	0.00	0.00	0.00	2400000.00	2400000.00
	Computer, desktop, printer, scanner and other IT equipment for the honrs. Depts, classrooms, lab and others.			2607510.05	2607510.05	0.00
4112303	Electrical Equipment:					
	CCTV, CCTV Monitor, CCTV connection meachine			497197.00	497197.00	0.00
4113301	Computer Software:					
	Intreagted Management Information System (MIS)	0.00	0.00	0.00	500000.00	500000.00
4112310	Office Equipment:					
	Digital notice board	0.00	0.00	0.00	316000.00	316000.00
	Photcopy mechine			124992.01	124992.01	0.00
4112312	Teaching & Learning Materials:					
	Interactive Smart Board, Multimedia Projector, Sound System	0.00	0.00	1507160.01	3307160.01	1800000.00
	Books & Journals for Libraries & Classrooms			428460.00	428460.00	0.00
4112314	Furniture and Fixtures:					
	Furniture & Fixtures for Office			480635.00	480635.00	0.00
	Furniture & Fixtures for Classroom , Lab , Library , mothers corner and offices			3189480.00	3189480.00	0.00
4112303	Electrical Equipment:					
	AC, Generator, UPS, and others electrical devices			1722000.00	1722000.00	0.00
Total Capital Expenditure (b)		0.00	0.00	11295408.07	16311408.07	5016000.00
TOTAL COST (a + b)		450308.00	817209.00	18395915.78	23700866.78	5304951.00
3221109	(c) Operational Costs	45615.00	49305.00	239,399.00	299133.22	59734.22
Total Sub-Project Cost (a+b+c)		495923.00	866514.00	18635314.78	24000000.00	5364685.22

Annex- 5: Results (Output) Achieved by the IDP Sub-project

Sl.	Categories of Result (Output)	Number
1)	Refurbished/ Renovated class room	12
2)	Refurbished/ Renovated Seminar Room	04
3)	Established/ Renovated Computer Lab	01
4)	Renovated Central Library	01
5)	Safe Drinking Water Machine with steel sink	07
6)	Mother's Corner	01
7)	Dress Changing Room for Female Student	04
8)	Washroom	16
9)	IDG Office Room	01
10)	Teacher's Common Room	01

Annex- 6: Acquisition of Equipment/ Materials

Sl.	Equipment/ Materials	Quantity/Unit
1)	Multimedia projector	10
2)	Laptop	09
3)	Desktop	29
4)	Printer	08
5)	Scanner	08
6)	Photocopier	02
7)	Multimedia Screen	10
8)	Books	635
9)	Number of Air Conditioners	27
10)	Number of Furniture & fixture	299
11)	Other items: (IR Bullet Network Camera)	16
12)	Other items: (Time Attendance System)	03
13)	IPS	3
14)	Generator 7.0 KW	01
15)	Ceiling Fan	22
16)	Wall fan	04
17)	Digital Notice Board	01

Anex-8: Photo Gallery of IDG Activities



Picture-1



Picture-2



Picture-3



Picture-4

Picture: IDG Office



Picture-5



Picture-6

Pic: Water Purification Device with Steel Sink



Picture-7



Picture-8

Picture: Seminar and Central Library



Picture-9



Picture-10

Picture: Mother's Corner & Dress Changing Room



Picture-11



Picture-12

Picture: Teachers' Common Room



Picture-13



Picture-14



Picture-15



Picture-16

Picture: Biometric Device



Picture-17



Picture-18

Picture: Wash Block and Toilets



Picture-19



Picture-20

Picture: Multimedia Projector and CCTV Camera



Picture-21

Picture: Air Condition



Picture-22



Picture-23

Picture: Generator & IPS